

The Water Research Commission (WRC) is a dynamic hub for water and sanitation knowledge, innovation and intellectual capital, providing leadership and support research, development and innovation of water and sanitation solutions. It engages stakeholders and partners involving water and sanitation challenges and opportunities, which are crucial to South Africa's sustainable development and economic growth and is committed to promoting a better quality of life for all. The WRC is a schedule 3A public entity and adherence to required legislation is imperative to the organization's strategy and values.

Applications are invited from suitably qualified, experienced and passionate individuals for the Pretoria-based position of:

**Financial Officer: (Ref: FAO)**

This position calls for an energetic and dynamic person to assist in providing efficient and effective accounting services to the stakeholders of the WRC. The successful candidate will be a member of the Finance Branch reporting to the Financial Manager: Operations. The Financial Officer will be responsible for assisting with the processing of complete and accurate creditors and debtors and cash book transactions and ensuring compliance with relevant policies and legislation.

In addition, the successful applicant will be required to ensure implementation of efficient and effective internal controls and procedures, including the preparation of monthly reconciliations, monthly reports and ensuring compliance with accounting and finance standards, best practices and PFMA and Treasury regulations.

The ideal candidate must be in possession of a Bachelor's degree in Accounting/Financial Management or equivalent NQF qualification whilst Honours will be an added advantage. A minimum experience of three (3) years is essential which includes three (3) years experience with an accounting system that covers Creditors, Debtors, Cash book and Procurement Modules. Experience in SAGE Pastel Evolution/ Sage 200 will be an added advantage.

The candidate must be very efficient in MS Office (Excel, Word, Outlook) and must have a sound knowledge of accounting and financial principles and practices. Furthermore, Public Sector financial management experience such as the Public Finance Management Act (PFMA), Preferential Procurement Policy Framework Act and Treasury regulations will be advantageous.

The appointment will be made in line with the WRC's employment equity plan and the WRC supports applications from individuals with a disability. Applications must be submitted to Human Resources via the link <https://wrc.mcidirecthire.com/External/CurrentOpportunities> and CVs should contain at least three (3) references. No hand delivered applications will be accepted.

Closing date **30 November 2023**. If you are not contacted by **31 January 2024**, please consider your application as unsuccessful.

