The Water Research Commission (WRC) is a dynamic hub for water-centred knowledge, innovation and intellectual capital, providing leadership for research and development through the support of knowledge creation, transfer and application. It engages stakeholders and partners involving water-related problems, which are crucial to South-Africa's sustainable development and economic growth, and is committed to promoting a better quality of life for all. Applications are invited from suitably qualified individuals for the Pretoria-based position of:

Business Systems Manager

The WRC seeks to appoint a dynamic and experienced Business Systems Manager who will be responsible for the development, integration, installation and operation of the business systems at the WRC. The Business Systems Manger must be experienced with technical expertise coupled with an understanding of business and management principles.

Minimum requirements

- Graduate in computer science or distinguished experience with additional further training courses and seminars
- A minimum of 5 years of experience in senior operations management and business system applications, a majority of which should have been at a management level
- Ability to write reports and procedure manuals
- Ability to solve practicable problems quickly
- Relationship management
- Management of Staff, training and mentoring
- System and Business Analysis
- Ability to set and monitor performance targets, measures and service delivery standards
- Ability to monitor compliance to all relevant company policies and legislation
- Ability to manage stakeholder relationships and conduct professional business
- Concise and accurate communication skills (written and verbal).
- Management and leadership skills

The position entails the following responsibilities:

- Develop and manage the business information systems of the WRC
- Provide architectural and technical inputs to the WRC
- Translate business requirements into designs and technical solutions
- Analyze, design and implement IT system improvement changes across different strategic areas
- Collaborate with users to manage implementation, training options and support
- Review existing system applications
- Develop, maintain and test business continuity plans
- Generate and manage quality control and system assessment reports
- Manage suppliers, overseeing systems development and customisation
- Create a culture where people can grow, be innovative and ensure top performance
- Provide mentorship to employees
- Manage and support cultural diversity fairly
- Identify ideas to increase motivation and productivity

Job Competencies:

- Strategic Focus

- Excellent communication skills, both verbal and written
- Management and leadership skills
- Must be able to handle detailed tasks simultaneously
- Must be reliable and have integrity
- Superior comprehension skills, must be fast learner
- People Management skills

Appointment will be made in line with the WRC's employment equity policy.

Applications, accompanied by a detailed CV with three references, should be submitted to the Water Research Commission, Private Bag X03, Gezina, Pretoria 0031, e-mail: hr@wrc.org.za for the attention of Human Resources, tel: (012) 330-0340.   Closing date: **6 March 2016**. If you are not contacted by the **5 April 2016** please consider your application as unsuccessful.